

RFP Number 5513Z1; Solid Waste Management Programs Study Questions and Answers

1. Is there a specified budget amount or “not to exceed” amount?

NDEQ is looking for the best proposal at the best price to award a fixed-price contract.

2. We were wondering when the evaluation criteria for the NDEQ’s Solid Waste Management Programs Study would be released (RFP # 5513Z1).

It is attached at the end of the questions and answers.

3. What is the estimated budget for this project?

NDEQ is looking for the best proposal at the best price to award a fixed-price contract.

4. Under IV. Project Description and Scope of Work, B1a.i says that the Contractor will “Review all associated State statutes and regulations related to this scope of work”. Will NDEQ provide a list of all documents to review?

Yes, it will be provided at the time of contracting.

5. Under IV. Project Description and Scope of Work, B1b says the Contract will be “Performing a needs assessment of the recycling and composting programs in the state, including the need for infrastructure development, operating standards, market development, coordinated public education resulting in behavioral change, and incentives to increase recycling and composting”. Can you clarify the tasks, including the anticipated data review?

It is up to the bidder to evaluate the tasks and data review to complete this scope of work element. The language in the scope of work was derived from LB 1101.

6. Will NDEQ provide a single point of contact throughout the course of the project (that will be available as a resource to benefit data gathering regarding statutes, regulations, NDEQ operating structure, grant programs and other project information) as requested from the Contractor?

Yes, a single point of contact will be provided.

7. It appears it is the NDEQ’s responsibility to take the Contractor’s findings and recommendations and use these as a basis to guide and develop new regulations, requirements and programs. Is the Contractor expected to draft any specific or new language related to NDEQ legislation, regulations, requirement and grants as part of the project deliverables?

No.

8. What is the evaluation criteria weighting and when will it be posted to the internet?

It is attached at the end of the questions and answers.

9. II. M. 2. (Page 5) – Section indicates the inclusion of Certificate of Good Standing or Letter of Good Standing is a mandatory requirement of Proposals however II. O. indicates this document is to be provided within 90 days of notification of intent to award and prior to execution of contract; please clarify what is required for proposal.

It is a Mandatory Requirement that must be provided with the bid proposal.

10. Is the Monthly Report to be prepared based on a format prescribed by the Department or can the format as selected by the consultant?

It can be selected by the contractor.

11. Will all of the information to be provided by NDEQ be in an electronic form or will it be in printed form and if it is in printed form is it to be available in Lincoln or will it be sent to the consultant?

It is anticipated that all information will be provided in an electronic format. However, there may be some hard copy documents which NDEQ will evaluate how best to provide those documents.

12. Based on the committee meeting I attended in Kearney it appears the committee members have diverse ideas relating to the priorities of the study. Are the priority issues presented in the RFP in the order of priority?

For the purposes of bidding on this RFP, the project issues in the scope of work are the issues the department determined to be important for this study.