

2018 Clean Diesel Rebate Program Transit Bus Rebate Reimbursement Instructions

All project requirements must be completed and all rebate documentation must be submitted by August 30, 2019.

REIMBURSEMENT TIMELINE: By August 30, 2019, the selectee must:

1. Accept delivery of the new bus;
2. Scrap the old bus in accordance with the program requirements described below; and
3. Submit the Request for Reimbursement Form, the Final Report Form, Certificate of Destruction, and all required supporting documentation once the bus has been received.

ELIGIBLE REPLACEMENT BUS

- Transit bus with 2017 or newer model year CNG engine certified to meet CARB's Optional Low-NOx Standards of 0.1 g/bhp-hr, 0.05 g/bhp-hr, or 0.02 g/bhp-hr NOx.
- The replacement bus must be in the same vehicle weight class and operate in the same manner as the original bus.

OTHER REQUIREMENTS:

- No other federal grant funds may be used to cover any portion of the mandatory cost-share.
- The new bus cannot be used to expand the applicant's current fleet; the new bus must replace a bus that is currently operational and in use.
- The replaced bus and its diesel engine must be disabled (scrapped) within 90 days of replacement.
- The rebate recipient must maintain ownership of the new bus for at least three years from the date of purchase and continue to operate it in Nebraska. If the new bus is sold before the end of the three-year period, moved out of state, or used for purposes other than specified under this program, the rebate recipient must notify NDEQ and may be required to return up to the full amount of the rebate to NDEQ. The amount required to be returned is at the discretion of NDEQ, and will be determined on a case-by-case basis.
- Recipients will be required to file annual reports of mileage and fuel use for the duration of the agreement.

SCRAPPAGE REQUIREMENTS

Each old bus being replaced must be scrapped (permanently disabled) prior to submission of the reimbursement request to NDEQ. Scrappage consists of:

1. Cutting, drilling, or punching a 3" by 3" hole completely through the wall of the engine block.
2. Cutting completely through the chassis frame rails on either side between the front and rear axles.

Scrappage may be completed by the rebate recipient, by a salvage yard, or by a similar service, provided all scrappage requirements have been met and all necessary documentation is provided. Alternative scrappage methods require approval from NDEQ and EPA Region 7. Equipment and vehicle components that are not part of the engine or chassis may be salvaged from the bus being replaced. The engine and chassis may be sold for scrap metal, provided that the bus is disposed of in accordance with federal and state requirements for vehicle disposal. Salvage proceeds may be retained by the rebate recipient, but must be reported to NDEQ as program income.

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SCRAPPAGE DOCUMENTATION

The following documentation of scrappage is required and must be submitted prior to or with the reimbursement request.

U.S. EPA Diesel Emission Reduction Program Certificate of Engine/Chassis Destruction signed by the party responsible for dismantling the vehicle, and including:

- The name and address of the dismantler
- Identification of the old vehicle and engine including model year, VIN, and engine serial number
- The dates the vehicle was accepted and scrapped by the dismantler.

Photographs (with labels or explanatory captions) of:

- Side profile of the old truck clearly showing that it has been disabled;
- Vehicle Identification Number (VIN);
- The engine label that includes:
 - Engine serial number;
 - EPA Engine Family identifier;
- Chassis frame rails cut in half between the front and rear axles;
- Engine block prior to hole being cut;
- Engine block showing the 3" by 3" hole; and
- Other photos as needed.

DOCUMENTATION REQUIRED FOR REIMBURSEMENT

After you have received the new bus and have scrapped the old bus, you must submit the following documentation to receive reimbursement:

- Request for Reimbursement Form;
- Final Report Form;
- Photo of the new vehicle engine label showing EPA Engine Family identifier;
- Copy of purchase order;
- Copy of paid invoice;
- Copy of proof of payment (e.g., cancelled check front and back, credit card payment receipt, or bank statement showing that the check was cashed);
- Scrappage documentation (see above).

SUBMITTING YOUR REIMBURSEMENT REQUEST

Reimbursement requests may be submitted electronically by e-mail or in hard-copy by mail.

Reimbursement forms and documentation may be assembled into a PDF file for easy e-mail submission.

For electronic submission, please e-mail to:
NDEQ.AirQuality@nebraska.gov

For hard-copy submission, please mail to:
Nebraska Clean Diesel Rebate Program
Nebraska Department of Environmental Quality
P.O. Box 98922
Lincoln NE 68509-8922

Questions? Email us at NDEQ.AirQuality@nebraska.gov