

# APPLICATION FOR CLASSIFICATION AS A VOLUNTARY RESPONSIBLE PERSON INSTRUCTIONS



## PETROLEUM REMEDIATION SECTION PETROLEUM RELEASE REMEDIAL ACTION CASH FUND

The Nebraska Department of Environment and Energy (NDEE) looks to the person or company that owned and/or operated the petroleum tanks at the time of the release to be responsible. Sometimes this true responsible person (RP) is unable or unwilling to comply with actions required by the NDEE. A voluntary responsible person (VRP) is an individual or company who has an ownership interest in the contaminated property but did not own or operate the petroleum tank(s). Neb. Rev. Stat. §66-1514 allows a VRP to step into the RP role to work with the NDEE to remediate the petroleum release. The VRP may then apply for reimbursement under Title 200 for eligible expenses incurred. Completion of this form is necessary to qualify for the reduced deductible and co-payment obligation, with an initial deductible of \$5,000 and a 25% co-payment of up to \$10,000. This form should be submitted with the initial Title 200 reimbursement request.

### Page 1 General Information

**NDEE ID:** This is the NDEE's identification number for the facility and will be on all correspondence from the Department

**NDEE Program ID:** This is the twelve-digit number assigned to the release by the Petroleum Remediation Section that is on all correspondence relating to the release. PRR in front of the spill number identifies the document as relating to the Title 200 Program.

#### **Release Facility Information:**

**Line 1 to 3 Facility Name and Address:** Enter the name and address of the facility where the release occurred.

#### **Voluntary Responsible Person Information:**

**Lines 4 to 10:** Enter the company name, contact name, mailing address, phone number, contact email address, and taxpayer identification number of the person or business entity that is the VRP for the release. Any correspondence relating to this form will be mailed to this address.

**Line 11 Applicant Qualifications:** In order to be classified as a VRP by the NDEE, an individual or business entity must document their interest or ownership in the tanks or property on which the release from the tank(s) occurred. This can be a brief description of the ownership interest on the form including dates. Copies of ownership documents may also be provided.

### Page 2: Verification

Following completion of the application form, the VRP should sign and have the verification section notarized. The appropriate ownership documentation may be attached, and the completed form should be submitted to the Department with the initial Title 200 application form.