



**Nebraska Department of Environmental Quality  
Petroleum Remediation Section**

**Tier 1 Pre-Investigation Assessment Work Plan Form**

The Department has developed this document to simplify the petroleum release site investigation work plan review process. The completed form must be signed and dated by representatives of both the responsible party and the consulting firm selected to perform the work.

The Department requires that a pre-investigation assessment, including a site visit, be conducted prior to conducting a Tier 1 site investigation in accordance with the Department’s environmental guidance document, *Risk-Based Corrective Action (RBCA) at Petroleum Release Sites: Tier1/Tier2 Assessments and Reports* (February 2004), Section 3. The purposes of this assessment include, but are not limited to:

1. Conduct an on-site reconnaissance to determine potential source areas and potential complications for sampling the source areas;
2. Locate any water supply wells and surface water bodies within 500 feet of the site;
3. Locate utilities, buildings, and basements within 200 feet of the site as an aid in determining potential site complications;
4. Determine the appropriate sampling and/or drilling locations to obtain the required Tier 1 information;
5. Prepare a site diagram (to scale) showing the potential source area(s), selected sampling and/or drilling locations, and on-site water supply wells, basements, and utilities;
6. Prepare a proposed cost estimate for the planned site investigation; and
7. Prepare a separate, per-well cost estimate for additional monitoring wells to be installed if free product is encountered.

Estimated total cost for conducting the pre-investigation assessment: \$\_\_\_\_\_

You must receive written notification from the Department before the pre-investigation assessment may begin.

**Site name:** \_\_\_\_\_

**NDEQ release number:** \_\_\_\_\_ **NDEQ IIS number:** \_\_\_\_\_

\_\_\_\_\_  
*Responsible party signature*                      *Responsible party (printed)*                      *date*

\_\_\_\_\_  
*Consultant company name*

\_\_\_\_\_  
*Consultant mailing address or PO Box*                      *Consultant signature*

\_\_\_\_\_  
*Consultant city, state, and ZIP code*                      *Consultant name (printed)*                      *date*

The completed form should be mailed to \_\_\_\_\_, **NDEQ Petroleum Remediation Section, Box 98922, Lincoln, NE 68509-8922** on or before \_\_\_\_\_. The form may also be faxed to (402)471-2909, with the signed original following by mail.