STATE OF NEBRASKA

Nebraska Department of Environmental Quality
1200 'N' Street, Suite 400, The Atrium
PO Box 98922
Lincoln, NE 68509-8922
Tel. 402/471-2186
Fax 402/471-2909

ATTENTION TO:

- ◯ **Air Program**
- ◯ **NPDES Program**

Relocation Notice – Form RN

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This form is intended for use by facilities subject to Air Program and/or NPDES Storm Water reporting requirements. The second page of this form contains sections that apply specifically to either the Air or NPDES programs. Sources subject to regulation under only one program will not need to complete both sections.

Questions concerning the completion of this form should be directed to the Air Quality Section at 402/471-2189 or to the Permits and Compliance Section at 402/471-4220.

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1) Owner/Operator Identification

Name Owner/Operator: _____

Contact Person: _____ Tel.: _____

Address: _____

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2) Facility Identification

Facility Name/Number: _____

Facility Type (asphalt, concrete, etc.): _____

Facility ID # _____ NPDES ID # NER 00 ____ ____ ____ ____

Pollution Control Equipment: _____

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3) Relocation Site – Note: Relocation onto tribal land requires EPA and/or tribal approval

Street Address or brief narrative description of the facility location: _____

_____

_____

Legal Description: _____ Quarter of the _____ Quarter, or _____

Section _____ , Township _____ N, Range _____ (E or W), _____ County

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4) Relocation Schedule - Provide the anticipated dates for the following:

Start of Site Development: _____ Start of Facility Operations: _____

End of Facility Operations: _____

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09-003
Revised 9/10/2009

5) Air Program Information: This section applies to sources subject to the Air Program regulations.

Provide a description of the site location, adjacent surroundings, including proximity of occupied buildings.

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6) NPDES Storm Water Information: This section applies to sources subject to NPDES Storm Water regulations and requirements. Please refer to Appendix C of the Industrial Storm Water General Permit for information concerning the identification of State Resource Waters.

Name of Water Body Receiving Storm Water flows: _____

Is the receiving stream identified in Appendix C of the NPDES permit? _____

If yes, written notification from the Department of authorization to discharge is required, and the relocation site may be denied due to concerns over water quality impacts. Additional information concerning the Storm Water Pollution Prevention Plan and the potential impact of storm water discharges on water quality may be required (See Sections C.7 and C.8 of the permit).

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7) Certification and Signature

I have examined and am familiar with the information submitted on this application. To the best of my knowledge the information supplied is true and accurate.

_____ _____

Signature of Cognizant Official, Authorized Representative or Responsible Official* Date

_____ _____

Printed Name Title

*For facilities subject to the terms and conditions of the Industrial Storm Water General Permit (NPDES Permit NER000000), this form must be signed by the cognizant official or authorized representative (See Appendix D, Section D of the permit or the instructions for this application).

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Submit copies of the completed form to:

Nebraska Department of Environmental Quality
1200 'N' St., Atrium Suite 400
PO Box 98922
Lincoln, NE 68509-8922

If you are submitting the Relocation Notice to satisfy both the Air and NPDES Program requirements, include two copies of the form. One form should be marked "Attention to: Air Program" and the other "Attention to: NPDES Program."

Relocation Form Instructions

This form can be used for notifying the Department of the relocation of portable air emission sources and industrial storm water dischargers. Portable facilities that have are subject to the Air Program requirements and/or National Pollutant Discharge Elimination System (NPDES) Storm Water Permits will need to use this form.

This notification form is to be submitted 20 days prior to a proposed relocation for sources subject to Air Quality Program regulations and permits. Facilities subject to NPDES Storm Water Permit requirements, but not Air Quality Program requirements, must submit this form at least 10 days in advance of a proposed relocation. Relocation Notices are subject to review and proposed relocation sites may be rejected based upon air quality (NDEQ Title 129 Chapter 10) or water quality (NPDES Permit # NER000000, Section C.8) concerns.

Questions concerning this form should be directed either to the Air Quality Section at 402/471-2189 or the Water Quality, Permits and Compliance Section at 402/471-4220.

Please indicate at the top of the page if the form should be sent to the attention of the Air Program or the NPDES Program. If you need to send a form to each program, include two copies of the form: one to the attention of Air and one to the attention of NPDES.

1) **Name and Address** - Provide the name and mailing address of the facility owner. The mailing address provided should be that of the Contact Person.

Contact Person, Address & Telephone - Provide the name, address and telephone number of the person to be contacted concerning any questions the Department may have on the application or the relocation site. This contact need not be the Cognizant Official or Authorized Representative (See below).

Plant Name/Number - The descriptive designation used by the owner to identify the facility.

Type - The type of facility being relocated; for example: an asphalt plant, a concrete plant, or a rock crusher.

2) **Facility Identification (FID) #** - The identification number assigned to the facility by the Department. This is a unique number assigned to each plant.

NPDES # - This is a 9 digit alpha/numeric designator starting with "NER 00"; please fill in the last 4 digits.

If the FID or NPDES numbers have not been assigned or are not known, write in "NONE" or "UNKNOWN" over the blanks.

Air Pollution Control Equipment - Provide a description of the equipment used by the facility.

3) **Relocation Site** - A narrative description of the site location. For example: 3 miles west of Wahoo on Hwy 92. Note that if you are relocating onto tribal land, you must get approval from the Environmental Protection Agency (EPA) and/or the Tribe.

Legal Description of Relocation Site - Provide the legal description in the following format to the nearest quarter section. For example: NW Quarter, Section 12, Township 10N, Range 2W, York County.

4) **Anticipated Relocation Dates** - Provide the dates requested as best known at time of submittal. If the start or finish dates change by more than two weeks, a follow-up notification should be provided.

5) **Air Program Information** - Provide a narrative description of the site and adjacent surroundings, including proximity to occupied buildings. A map of the site area may also prove useful and facilitate processing.

6) **Signature** For NPDES permitted facilities, the notification form must be signed by a "Cognizant Official" or "Authorized Representative" meeting the following criteria:

a. The "**cognizant official**" is responsible for signing all permit applications and meets the requirements in NDEQ Title 119 Chapter 10.001:

All permit applications submitted to the Department shall be signed:

001.01 In the case of corporation, by a principal executive officer of at least the level of vice-president;
001.02 In the case of a partnership, by a general partner;
001.03 In the case of a sole partnership, by a general partner; and
001.04 In the case of a municipal, State or other public facility by either a principal executive officer or ranking elected official.

b. The "**authorized representative**" is the primary facility contact for correspondence and monitor reporting, and must meet the requirements set forth in NDEQ Title 119 Chapter 10.002:

All other correspondence, reports and DMR's shall be signed by a person designated in 001.01 through 001.04 above or a duly authorized representative if such representative is responsible for the overall operation of the facility from which the discharge originates; the authorization is made in writing by the person designated under 001.01 through 001.04 above; and the written authorization is submitted to the Director.

An authorization form is available for designating an Authorized Representative. This authorization requires the signature of the Cognizant Official. Please contact the Permits and Compliance Sections at 402/471-4220.

For Air Program permitted facilities, the notification form must be signed by a "Responsible Official." A "**responsible official**", according to NDEQ Title 129 Chapter 1.089, means one of the following:

089.01 For a corporation: a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or a duly authorized representative of such person if the representative is responsible for the overall operation of one or more manufacturing, production, or operating facilities applying for or subject to a permit...
089.02 For a partnership or sole proprietorship: a general partner or the proprietor, respectively;
089.03 For a municipality, State, Federal, or other public agency: Either a principal executive officer or ranking elected official.

089.04 For affected sources:
089.04A The designated representative in so far as actions, standards, requirements or prohibitions under Chapter 26 are concerned; and
089.04B The designated representative for any other purposes under the Title V Program."

1) **Mailing the Notification Form** - The completed and signed form should be mailed or delivered to the addresses provided on the bottom of the application form. If the form will satisfy both NPDES and Air Program requirements, include two copies. Each copy should either be marked "Attention: Air Program" or "Attention: NPDES Program."