

**Nebraska Department of Environmental Quality
Waste Reduction and Recycling Incentive Grant Fund**

Grant Application Packet

**COST-SHARING FOR SCRAP TIRE PROCESSING,
MANUFACTURING, AND CIVIL ENGINEERING USES**



Nebraska
DEQ

Nebraska Department of Environmental Quality
Waste Planning & Aid Unit
PO Box 98922
Lincoln, NE 68509-8922
402-471-2480 Toll Free 1-877-253-2603
Website: www.deq.state.ne.us



This application is to apply for cost-sharing funds for scrap tire processing, manufacturing, and civil engineering uses. Other scrap tire grant categories include:

- Partial payment for the purchase of tire-derived products and/or crumb rubber.
- Scrap tire collection site cleanup for political subdivisions.
- Capital and startup costs for processing, manufacturing, collecting, and transporting scrap tires.

Other grant programs available through the Nebraska Department of Environmental Quality's Waste Planning & Aid Unit are described inside the back cover. To obtain a copy of any grant application form, call 402-471-2480 or toll-free 1-877-253-2603.

Application Form
COST-SHARING FOR PROCESSING, MANUFACTURING, AND CIVIL ENGINEERING USES

NEBRASKA DEPARTMENT OF ENVIRONMENTAL QUALITY
Waste Management Division - Planning and Aid Unit

1. Applicant: _____
2. Federal identification number or social security number: _____
3. Applicant mailing address: _____
City: _____ Zip code: _____ County: _____
4. Designated contact person: _____ Title: _____
Telephone: _____ E-Mail: _____ Fax: _____
5. Mark the type of cost-sharing requested with this application. You must complete a separate application for each type of request:
 Processing Manufacturing Civil Engineering Uses
6. Total cost-sharing request: _____ tons/year X cost _____/ton* = \$ _____
* Actual cost, but not more than \$20/ton (\$250,000 maximum annually)
7. On separate paper describe your business and your project:
 - How long have you been in business?
 - Is the business incorporated, a partnership, or sole proprietorship?
 - What are the experiences, accomplishments, and qualifications of key personnel?
 - Where and how are scrap tires collected?
 - How many scrap tires are utilized per year? (Include sizes; passenger, truck, tractor, etc.)
 - What is your end product?
 - Who are your customers, and how do you reach them?
 - Itemize projected costs.
8. I, the Authorized Representative, certify to the Nebraska Department of Environmental Quality that

- | | |
|--|------|
| Name of applicant | Date |
| A. Possesses all necessary authority to undertake or participate in the proposed project; | |
| B. Is in compliance with Nebraska State Affirmative Action Requirements and is committed to provide a drug free workplace environment; | |
| C. Holds or can acquire title to all lands or has the necessary easements and right-of-way for the project and related lands; | |
| D. Does not operate a landfill without a permit from the Nebraska Department of Environmental Quality; and | |
| E. Is in compliance with the local zoning ordinances pertaining to the proposed project. | |

Signature of Authorized Representative

Typed/printed name of Authorized Representative

Please mail the completed form to: Nebraska Department of Environmental Quality
Waste Management Division - Planning and Aid Unit
PO Box 98922 - Lincoln, NE 68509-8922

GENERAL INFORMATION

Individuals or businesses who manufacture tire-derived products, process scrap tires, or use scrap tires for specified civil engineering projects may be eligible for grant funding. The funding shall be your actual cost, but not to exceed \$20 per ton (\$250,000 maximum annually).

Approved applications are eligible for up-front, quarterly payments based on the applicant's estimated use and submittal of approved Quarterly Performance Reports. Grant awards are competitive and subject to availability of funds. Eligibility is not a GUARANTEE of funding.

End Markets Applications for cost-share grants must show a developed market for the scrap tires or must show the Department that a reasonable expectation for a market exists.

HOW TO COMPLETE THE APPLICATION FORM

The following information must be provided in the appropriate section of the application:

1. Name of the applicant.
2. A federal identification or social security number is required to process payments.
3. Mailing address where grant award is to be sent.
4. Name of contact person knowledgeable of the project and available to answer questions.
5. There are three types of cost-sharing grants available: processing, manufacturing, or civil engineering uses. Mark the box corresponding to the type you are requesting with this application. If you perform more than one of these activities, you must complete a separate application for each type. Example: If you are a scrap tire processor who also manufactures a tire-derived product, you must complete one application as a processor and one application as a manufacturer.
6. State the total amount of your request. Fill in the expected number of tons you will utilize in one year, multiply that amount by your actual cost not to exceed \$20/ton and record the total.
7. On a separate paper, respond to the following:
 - A. Describe your business
 - How long have you been in business?
 - Is the business incorporated, a partnership, or sole proprietorship?
 - What are the experiences, accomplishments, and qualifications of key personnel?
 - B. Describe your project
 - Where and how are scrap tires collected?
 - How many and what type (passenger, truck, tractor, etc.) of scrap tires are utilized per year?
 - What is your end product?
 - Who are your customers, and how do you reach them?
 - C. Itemize projected costs. You will be required to submit appropriate documentation quarterly.
8. An authorized representative must sign the application form. An authorized representative is an individual with authority to do business for the applicant.

PROGRAM DESCRIPTION

The Scrap Tire Reduction and Recycling Incentive fund was created by LB 1034 in 1994 as part of the Waste Reduction and Recycling Grants Program. LB 1034 placed the revenue generated from the \$1 tire fee into a separate fund available for programs that assist in the management of Nebraska's scrap tires. The tire fee remained in a separate fund until July 1, 1999 when it went into the Waste Reduction and Recycling Incentive Fund.

Under LB 491, passed in the 2001 legislative session, the first \$1 million of the tire fees collected annually will be available until June 1, 2004 for new scrap tire projects if enough acceptable applications are received. These funds will be available to all applicants, public and private. Funds over \$1 million will go to the Waste Reduction and Recycling Incentive fund and be available to political subdivisions only for eligible waste reduction or recycling projects. LB 144, passed in the 2003 Legislature, extended the priority for scrap tire grants through June 30, 2007.

APPLICATION DENIAL

Applications may be denied for the following reasons:

1. Application is not in conformance with these guidelines.
2. Application does not reflect reasonable costs for the type of project proposed.
3. Application contains inaccurate, incomplete, or misleading information.
4. Other reasons that the Director determines are necessary to properly administer the program.

PENALTIES

Pursuant to Neb. Rev. Stat. Sec. 81-15,161, penalties may result from a violation of the award conditions. Penalties imposed by the Director may include, but are not limited to, withdrawal of grant funds; reimbursement of improperly expended funds; forfeiture of Department funded property; ineligibility for future funding; or a combination of the above.

ELIGIBILITY REQUIREMENTS

In order to receive funding for cost-sharing activities through the Scrap Tire Reduction and Recycling Incentive fund, all projects must be consistent with Title 132 – Integrated Solid Waste Management Regulations, Title 199 – Waste Reduction and Recycling Incentive Grants Program, and any other applicable federal, state, and local rules and regulations.

Eligible applicants: • Political subdivisions or other entity or organization, public, private, or non-profit.

Eligible activities: • Cost-sharing for the manufacturing of tire-derived product, with disbursements not to exceed actual costs or twenty dollars per ton. There is a maximum limit of \$250,000 annually to any one entity.

 • Cost-sharing for the processing of scrap tires, with disbursements not to exceed actual costs or twenty dollars per ton. There is a maximum limit of \$250,000 annually to any one entity.

 • Cost-sharing for the use of scrap tires for civil engineering applications for specified projects, with disbursements not to exceed actual costs or twenty dollars per ton. There is a maximum limit of \$250,000 annually to any one entity.

Non-eligible activities: • Projects which do not represent a permanent use.

 • Projects which are not consistent with applicable federal, state, and local rules and regulations.

APPLICATION DEADLINES

The application deadline is February 1 of each year. Applications must be hand-delivered or postmarked by the deadline.

APPLICATION AND AWARD PROCEDURE

1. The applicant completes the application and submits it to the Department of Environmental Quality, Waste Planning and Aid Unit, PO Box 98922, Lincoln, NE 68509-8922 by February 1, of each year. Applications may be delivered in person to the Department at 1200 "N" Street, Suite 400, Lincoln, NE. Use a separate application for each type of project.
2. Department staff review the application.
3. If the application is incomplete, it is returned for further information and will be considered if additional information is received prior to the application deadline. If additional information is received after the February 1 deadline, it cannot be considered for award.
4. If application is complete and eligible, staff will make recommendation to the Director based on availability of funds.
5. If the Director approves the award, it the applicant will be notified. Each applicant will be notified in writing of grant award or denial.
6. In making grant awards, the Director:
 - A. Shall give preference to projects which utilize scrap tires generated in Nebraska;
 - B. May provide partial funding;
 - C. Shall balance the needs of all geographic areas, all sizes and classes of communities, and all manner and scale of projects; and
 - D. Shall give consideration to eligible projects which specifically employ disabled persons.
7. All awards shall be formalized by a written agreement between the Department and the applicant.